

St Clare's School, Lathlain

Job Information and Description, November 2018

Youth Worker

St Clare's is a Catholic CARE school, in the tradition of the Good Shepherd Sisters. We serve girls in Years 8 to 12, who have not been able to engage successfully in mainstream schools. We are seeking a committed, experienced professional to be part of our Student Support team. The student support team works with the teaching team to respond to student needs, to allow them to re-engage with their learning. The 0.6 role will be over three days a week, 44 weeks per year. There is a possibility that the same or similar role may become ongoing. The successful applicant will be required to engage in Accreditation to Work in Catholic Schools, WA, as well as an extensive induction process.

Essential Criteria:

- Youth Worker Experience, or other relevant work experience.
- WA Drivers Licence
- Well-developed practices of self-care

Preferred Criteria:

- School experience
- Counselling experience
- Experience in promoting and fostering Aboriginal and Torres Strait Islander cultures
- Hospitality and/or Barista training

Applicants should complete the **general-application form found on the School Website**, even if they wish to attach a CV.

The application should be accompanied by a cover letter, of length **not more than one page**.

Application should be emailed to the school by **noon** on the closing date.

Qualifications

Essential: Youth Worker or similar tertiary qualification; WWC check

Preferred: Accreditation to Work in a Catholic School, WA

Tasks and duties

- Work with Student Support Team in providing support to Students to re-engage in learning
- Assist with well-being programs
- Assist teachers and students in the classroom with engagement
- Assist with student transport as required, in line with our child-safety policies
- Assist with annual school camp, including attendance at Camp
- Other duties as prescribed by the Principal

Organisational Structure:

Part of the Student Support Team

Line manager: Psychologist

Hours and conditions:

- 3 days per week (days to be decided)
- Hours: 8.00am to 4.00pm
- 44 weeks per year (School term plus one full week in each holiday period; dates to be negotiated with the Principal)
- 2 days additional leave in lieu of Camp preparation and attendance (to be taken in school-holiday period; dates to be negotiated annually with the Principal)
- Professional supervision will be provided

Salary: CEWA Administration and Technical Officer Salary Schedule. Level to be decided based on qualifications and experience